

Dear Performer,

Enclosed is the application you requested for performing in Suburban Station, Jefferson Station and/or 69<sup>th</sup> Street Transportation Center along with the Permitting Procedures. Please review these documents. If you have any questions, you may reach me at 215-580-7643 or [performancepermits@septa.org](mailto:performancepermits@septa.org).

Complete and return the enclosed application along with a copy of your photo identification. Each commuter site has designated permitted locations that are marked with brown signs, three in Jefferson Station, four in Suburban Station and one in 69<sup>th</sup> Street Transportation Center. Be sure to indicate your preference for site, location, and time, including alternatives in case your first choice is not available.

Your permit will be sent to the address on your application, unless you indicate that you would rather pick up the permit at the Customer Service desk at 1234 Market Street. This permit is good for one calendar month. You may renew your permit by calling or e-mailing on or after the 15<sup>th</sup> of the each month for the following month. The permit request period ends on the 24<sup>th</sup> of each month and all permits are distributed on the 25<sup>th</sup> of each month. Be sure to include your requested site, location, and time, including alternatives when renewing. **SEPTA will not be held responsible if the permit is not received / lost by the U.S. Postal Service.**

Thank you for your interest in SEPTA's performance program.

Sincerely,

Vincent Puppio  
Performance Permits  
SEPTA Customer Service & Advocacy